



# INDIAN INSTITUTE OF INFORMATION TECHNOLOGY SONEPAT

## भारतीय सूचना प्रौद्योगिकी संस्थान सोनीपत

(An Autonomous Institute of National Importance under Act of Parliament)

Email: sonapatiit@gmail.com, website: www.iiitsonapat.ac.in

Advt. No.: IIITSNP/RECT/2023/03

Date: 24.03.2023

|                     |       |
|---------------------|-------|
| FOR OFFICE USE ONLY |       |
| APPL. NO.           | DATE: |

### Application form for Non-Teaching Positions

PASTE HERE YOUR  
SIGNED RECENT  
PASS-PORT SIZE  
PHOTOGRAPH

- Name of the Post Applied For**
  - .....
  - Direct Recruitment/Deputation .....
- Fee Remittance**
  - Application fee amount .....
  - Demand Draft No.....
  - Bank Name: .....
  - Payable at : .....

### General Information

#### 3. Personal Details: -

- Name in Full: .....
- Father's/Husband's Name.....
- Mobile No.: - .....
- Email ID: - .....
- Date of Birth (As recorded in Matriculation or equivalent Certificate)
- Date.....Month.....Year.....
- Age (As on the last date for receiving of application): .....Years.....Months .....Days
- Nationality: .....
- Marital Status: Married / Unmarried
- Gender: ..... (k) Aadhaar/Passport No: .....

(l) Category: General/ST/SC/OBC/EWS. ....

If any other, specify.....

(Attach a certificate from the competent authority as prescribed under government rules)

(m) Whether Persons with Disability: If yes specify the Category .....

(Attach a certificate from the competent authority as prescribed under government rules)

**(l) Address: -**

| For Communication | Permanent |
|-------------------|-----------|
| Address:          | Address:  |
| Pin:              | Pin:      |
| Phone:            | Phone:    |
| E-mail            | E-mail    |

**4. Educational Qualifications (\*) (from Matriculation onwards):**

| Examination                       | Board / University | Year of Passing | Marks    |        |            | Class/Grade | Subject(s) |
|-----------------------------------|--------------------|-----------------|----------|--------|------------|-------------|------------|
|                                   |                    |                 | Obtained | Out of | % of Marks |             |            |
| Matriculation                     |                    |                 |          |        |            |             |            |
| Higher Secondary                  |                    |                 |          |        |            |             |            |
| Bachelor's Degree                 |                    |                 |          |        |            |             |            |
| Master's Degree                   |                    |                 |          |        |            |             |            |
| M. Phil./ Ph. D.                  |                    |                 |          |        |            |             |            |
| Technical Qualifications (if any) |                    |                 |          |        |            |             |            |
| Computer Qualifications           |                    |                 |          |        |            |             |            |
| Any other Qualification (if any)  |                    |                 |          |        |            |             |            |

(Note: (\*) Please attach separate sheets if the space is insufficient)

**5. Details of Experience in chronological order** (Attach separate sheets if the space is insufficient)

| Sr No | Organization | Post | Duration |    | Experience |   | PB & Grade-Pay / Pay Level | Specify exact nature of experience | Temp / Regular / Permanent |
|-------|--------------|------|----------|----|------------|---|----------------------------|------------------------------------|----------------------------|
|       |              |      | From     | To | Y          | M |                            |                                    |                            |
| 1     |              |      |          |    |            |   |                            |                                    |                            |
| 2     |              |      |          |    |            |   |                            |                                    |                            |
| 3     |              |      |          |    |            |   |                            |                                    |                            |
| 4     |              |      |          |    |            |   |                            |                                    |                            |

6. **Additional information**, if any, which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement) (Note: Enclosed a separate sheet, if the space is insufficient).

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7. **In case of the present employment whether on deputation basis or on regular basis, please state: -**

- (a) the date of initial appointment .....
- (b) Period of appointment on deputation .....
- (c) Name of the parent office/organization to which you belong .....

**8. Name and Address of minimum two References.**

(Referees should be familiar with your academic/ Professional Work and should not be relatives)

**First Referee:**

Name: ..... Position: .....

Address: ..... Email ID: .....

Phone No: ..... Mobile No: .....

**Second Referee:**

Name: ..... Position: .....

Address: ..... Email ID: .....

Phone No: ..... Mobile No: .....

9. Have you ever been discharged /suspended from any position? **(Yes/No)**

**If Yes, provide particulars:**

10. Have you ever been convicted by court of Law? **(Yes/No)**

11. I hereby declare that, I have carefully gone through the **advertisement and recruitment rules** and have understood it. Further, I certify that all particulars provided by me in this application form are true, complete and correct to the best of my knowledge and belief. There has been no suppression of any material facts. I understand that in the event of any information being found false, incomplete or incorrect, my candidature/appointment is liable to be cancelled/terminated. I have enclosed self-attested copies of documents (relevant certificates, degrees, testimonials etc.) in support of my application.

Place.....

Date.....

Signature  
(Name of the Applicant)

(Encl: As above)

**CHECK LIST**

- |   |     |                          |    |                          |
|---|-----|--------------------------|----|--------------------------|
| 1. Have you signed on your Application?<br>(Tick ✓ Yes or No)   | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
| 2. Have you attached the Self - Attested Copies of all the<br>Certificates/Testimonials?<br>(Tick ✓ Yes or No)                      | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
| 3. Have you enclosed Self Attested copy of proof of Age?<br>(Tick ✓ Yes or No)  | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
| 4. Have you enclosed transaction slip for payment of application<br>fee if applicable?<br>(Tick ✓ Yes or No)                        | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
| 5. Have you enclosed Self-Attested Copy of<br>SC/ST/OBC/EWS/Ex-Service-man/PWD Certificate, as<br>applicable?<br>(Tick ✓ Yes or No) | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
| 6. Have you pasted your photograph on your application?<br>(Tick ✓ Yes or No)   | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |
| 7. If you are employed, have you forwarded your application<br>through proper channel?<br>(Tick ✓ Yes or No)                        | YES | <input type="checkbox"/> | NO | <input type="checkbox"/> |